

# RAPPAHANNOCK COUNTY ELECTORAL BOARD

Minutes of Meeting Held on May 15, 2017

A meeting of the Rappahannock County Electoral Board was held on May 15, 2017 at 11:00 a.m. In attendance were Denise Chandler, Chairperson, Judy DeSarno, Vice Chairperson, Hurley Smith, Secretary and Kimberly McKiernan, Director of Elections.

The meeting proceeded to a discussion of the Democratic and Republican primaries scheduled for June 13 and the training session for election officials scheduled for June 8. Training topic assignments for the Registrar and Electoral Board members were distributed and discussed.

The meeting then reviewed proposed simplified forms of the Statement of Results, and, after discussion, concluded that the proposed forms would not facilitate assembling the information required for canvassing.

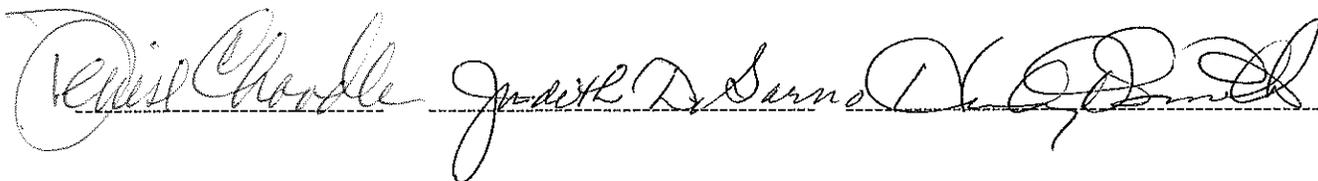
A discussion ensued regarding the start times for canvassing the dual primary election results, with 12:00 noon being the start time for canvassing on June 14, 10:30 a.m. the start time for canvassing on June 15 and, if needed, 12:00 noon for canvassing on June 16.

The meeting then discussed assignments of election officials for the dual primaries and the need to recruit additional officials because of attrition and scheduled absences.

The Electoral Board then proceeded to test and program each of the voting machines required for the June 13 dual primaries (one paper ballot counter and one touch screen vote counter for use at each precinct and one each spare machine plus one for the CAP). The testing included verification of the accuracy of the primary election information included in the memory cards used in each machine, logic and accuracy diagnostic testing of each machine including testing the accuracy of the machines by casting and computing test votes, placing the machines in zero count election-ready mode, sealing the machines with tamper-proof seals and certifying the zero-count results. The testing continued until 4:00 p.m. at which time the meeting was adjourned to be reconvened on May 18.

The meeting was reconvened on May 18 at 1:30 p.m. and the logic and accuracy diagnostic testing, vote testing, zero-count certification and sealing of machines continued until 4 p.m. at which time the meeting was adjourned and optical scan equipment logics and accuracy was completed to be reconvened on May 19.

The meeting was reconvened on May 19 at 10:30 a.m. and the logic and accuracy diagnostic testing, vote testing, zero-count certification and sealing of machines continued until 4 p.m. at which time all testing was concluded and the meeting was duly adjourned.



Handwritten signatures of Denise Chandler, Judy DeSarno, and Hurley Smith.